

Authorizing or Cancelling a Representative

When you authorize a representative, they have access to your account information including business invoices, purchase history, grain shipments, contracts, patronage, investments, and available tax forms.

Who can be my representative?

Your representative is a person, a group of people, or a business that you authorize such as:

- an accountant
- a bookkeeper

Your representative's authorization stays in effect until you or your representative cancel it.

- I'd like to cancel my current representative on file
- I'd like to change my representative on file
- I'd like to authorize a new representative

Member Information:

Full Name: _____

Business Name (if applicable): _____

Member Number(s) (6 digits): _____

Authorized Representative Information:

Name: _____

Business: _____

Phone Number: _____ Email Address: _____

By signing this, you are authorizing any employee of the above firm/business to have access to your account information. For any questions, please contact Sylvie Atwell or Nickey Cornelis at 1-800-265-5190 option #2 or memberservices@hdc.on.ca.

Date

Print Name

Member Signature

If a Corporation, I/We have the authority to bind the Corporation

To be completed by a Hensall Co-op Representative:

Verified by whom: _____ Date: _____

Hensall Co-op Representative Signature: _____