

## DIRECT DEPOSIT FORM

In an effort to streamline our accounting processes and ensure our members are paid in a timely manner, we are introducing direct deposit as our new form of payment. To set this up we require a **Void cheque or Direct Deposit Form** and the following banking information:

Bank Institution Number (3 digits):

Transit Number (5 digits):

Bank Account Number :

Full legal name of You or Company:

Hensall Co-op Member Number (6 digits):

Contact name:

E-mail address:

I agree to send a void cheque or direct deposit form from my bank with this form: \_\_\_\_\_  
Initial

Signature: \_\_\_\_\_

**Please ensure the following email address [info@hdc.ccsend.com](mailto:info@hdc.ccsend.com) is added to your contact list. This will ensure emails concerning EFT payment details will not be considered spam or junk mail by your email server.**

Going forward, should your banking information and/or contact information change, please advise us as promptly as possible.

What does this mean to you? Direct Deposit means no hold on funds deposited to your account. You're assured funds will be deposited as you no longer have to wait for the cheque to arrive and be deposited.

We respect and adhere to the privacy laws of Canada.

If you have any questions, please feel free to contact:

Sylvie Atwell  
Member Services and Credit Manager  
Hensall Co-op  
519.262.3511 ext. 262  
[satwell@hdc.on.ca](mailto:satwell@hdc.on.ca)